

A Smith

Address: 10 Home Street, Home Town, HT3 3AS

Mobile: 0123 456 789

Email: a.smith@email.com

Synopsis

A Smith is 15 and is currently seeking a Saturday job to earn extra money and gain some further work experience. A Smith came across extremely well when interviewed, extremely polite, well-spoken and very mature. A Smith would like to work in either the hospitality sector or similar environment. In their spare time they enjoy spending time with family and friends and helping look after younger family members. A keen collector of Harry Potter memorabilia having over 200 items in their collection. A Smith describes themselves as 'very understanding, hardworking and creative'.

Education

OUTSTANDING SCHOOL, HOME TOWN

- ✦ Currently studying towards GCSE's
- ✦ Favorite subjects are music and drama
- ✦ When leaving school, A Smith would like to go on to college to further their education and perhaps study sociology.

Skills & Abilities

- ✦ Caring
- ✦ Organised
- ✦ Hard working
- ✦ Confident
- ✦ Customer focussed

Experience

RETAIL ASSISTANT | LOVELY JEWELLERY JUL 18 TO SEP 18

A Smith worked as a retail assistant during the summer school holidays to gain work experience which involved:

- ✦ Welcoming customers and providing customer service
- ✦ Cash handling
- ✦ Ensuring goods are well displayed
- ✦ Keeping the store room clean and tidy

SATURDAY SALON ASSISTANT | HAIR BY JASON MAR 17 TO MAY 18

A Smith worked within a busy hair salon:

- 👉 Reception duties including answering telephone calls
- 👉 Cash handling
- 👉 Assisting the hair stylists
- 👉 Washing hair and applying treatments
- 👉 General housekeeping duties

VOLUNTEER STABLE HAND | SAFEHANDS RIDING SCHOOL FEB 17 TO MAY 17

A Smith volunteered at the local stables:

- 👉 Feeding the horses
- 👉 Cleaning of the stalls
- 👉 Grooming
- 👉 Exercising the horses

OCCASIONAL BABYSITTER | FAMILY & FRIENDS

A Smith regularly looks after her family and friends' children:

- 👉 Making the children healthy and nutritious snacks
- 👉 Creating fun and educational activities for the children
- 👉 Bathing the children
- 👉 Adhering to the children's bedtime routine

ADDITIONAL EXPERIENCE OR LEADERSHIP QUALITIES

A Smith believes that they demonstrated excellent leadership skills during a school project in which they were a key team leader for the group which involved making sometimes unpopular decisions, presentation skills and public speaking skills were also practiced.

Days available

- 👉 Saturdays
- 👉 Sundays
- 👉 Evenings
- 👉 School holidays